



केन्द्रीय सरकारी कर्मचारी कल्याण आवास संगठन
Central Government Employees
Welfare Housing Organisation
(Ministry of Housing & Urban Poverty Alleviation, Govt. of India)

95

छठा तल, ए खण्ड, जनपथ भवन,
जनपथ, नई दिल्ली-110001
दूरभाष : 23739722 / 23717249 / 23355408
फैक्स : 23717250

6th floor, 'A' Wing, Janpath Bhawan,
Janpath, New Delhi-110001
Phones : 23739722 / 23717249 / 23355408
Fax : 23717250
E-mail : cgewho@nic.in

No. A-406/3

September 23, 2016

TO

ALL BENEFICIARIES OF BHUBANESWAR (PHASE-I) HOUSING SCHEME.

Subject : Registration of individual Title Deed for Flat(s) and/or Parking(s) in CGEWHO's (Phase I) Housing Scheme at Begunia Berehi, Bhubaneswar.

Sir/ Madam,

This is in continuation of CGEWHO's letter of even reference dated June 27, 2016 on above subject matter. Most of the beneficiaries have taken over their respective Dwelling Units and elected association has also commenced the maintenance of the Complex.

2. In view of the above, the registration of '**Title Deed**' of individual dwelling unit and parking(s) has now been commenced in co-ordination with the Kendriya Vihar Residents Welfare Association: Bhubaneswar. Type wise financial implications (Tentative) and procedure for registration are given in the **Annexure-II**.

3. Beneficiaries are, also requested to carry/follow all documents/instruction given as under :

- a) All the persons whose names are to be mentioned in the sale deed are required to be physically present on the date of registration.
- b) Four colored passport size photographs of each signatory to the sale deed are required, with original PAN CARD/Election I Card/Driving License and photocopy thereof issued by the concerned Authority.
- c) Two number of Plans(s) of flat from Technical Brochure.
- d) Two sets of sale deed – one set typed on stamp paper & One set Photo copy (duly signed in original).
- e) First Allotment Letter, all payment receipts, Final Call-up Letter, Possession Cum Occupation Letter and Handing/Taking over Certificate (of dwelling unit and parking) along with **Annexure-I** (for details of loan availed enclosed) submitted to CGEWHO before issuance of Possession Letter.
- f) Joint registration can only be made after obtaining a 'NOC' from Bank/Department, in case of any housing loan availed.
- g) Make provision for sufficient fund for clearing the outstanding liability in order to obtain "**No Due Certificate**" from the Kendriya Vihar Residents Welfare Association .
- h) Original Share Certificate issued by the Kendriya Vihar Residents Welfare Association in favour of allottee(s) , if any.
- i) The amount for stamp duty, registration charges (**to be paid in cash**).

CONTINUED TO PAGE-2

