

CENTRAL GOVERNMENT EMPLOYEES WELFARE HOUSING ORGANISATION (CGEWHO)

(An autonomous organization under M/o Housing & Urban Poverty Alleviation)

Head Office : 6th Floor, 'A' Wing Janpath Bhawan New Delhi-110 001

Website : www.cgewho.nic.in : E-Mail : cgewho@nic.in

No. A-402/11

E-Mail/Web-Copy

Date : 12/11/2012.

To,
The beneficiaries of Hyderabad (Phase-III) Housing Scheme.

Subject : Draw of lots (Manual) for allotment of specific flat/floor and Car Parking in CGEWHO's Hyderabad (Phase-III) Housing Scheme : reg.

Sir/Madam,

Please refer to our letter of even reference dated 22/08/2012 seeking car parking option from each beneficiary with the last date as 12/10/2012. On request of the PMC members and for convenience of large numbers of beneficiaries at Hyderabad (151), Secunderabad (20) and in AP State (65), it is decided that draw of lots will be held at Hyderabad Project Office adopting **manual method** since computerized draw at project office can't be conducted by CGEWHO with its in-house facilities. The draw of lots for allotment specific flat/floor will be held at Hyderabad, by a Committee of Officer(s) {CoO} as mentioned below. The allotment committee may bring any changes in the draw procedure as stated, if required, at any point of time and authorized to take help of any member-beneficiary in attendance for conducting the draw in smooth, transparent and independent manner.

SI	Name	Designation	Role in the Committee
(a)	Shri M K Maity	Dy Director-Administration	Presiding Officer
(b)	Shri A N Jha Rep. from M/o HUPA	Under Secretary to GoI	Member
(c)	Shri K C Ghai	Project Manager-Hyderabad	Member
(d)	Shri Arun Kumar Singh	Asst. Director-Administration	Member
(e)	Shri Varender Beri	Senior Office Assistant	Member
(f)	Shri Rajesh Katoch	Senior Office Assistant	Member

2. The detailed draw procedure has been web-published for information. Since, there is less demand for car parking than actually provisioned; the draw for allotment of car parking is not required. However, allotment of specific Parking No(s) will be done at CGEWHO's Head Office, considering beneficiary's priority (established in the draw of lots) and location of block (of allotted flat) in order to keep the satisfaction and convenience level optimum for beneficiary. The **Venue, Date and Time** of manual draw will be held as per schedule given in the Table below:

Type	Total DUs (in No)	Venue, Day & Session	Remarks
D(4 BHK)	144 {One allotment to PwD}	Project Site of CGEWHO-Hyderabad Pre-lunch Session of 29 th November 2012 at 10:00 Hrs	Parking draw is not required to be done since demand is less than actually provisioned; considering the one car parking for each beneficiary. The allotment of specific Parking No will be done at CGEWHO's Head Office , considering beneficiary's seniority (in the draw of lots) and location of block (of allotted flat) in order to keep the satisfaction level optimum for convenience of beneficiary.
C(3 BHK)	108	Project Site of CGEWHO-Hyderabad Post-lunch Session of 29 th November 2012 after 14:00 Hrs	
B(2 BHK)	108	Project Site of CGEWHO-Hyderabad Pre-lunch Session of 30 th November 2012 at 10:00 Hrs	
A(1 BHK)	020		

3. In view of the above, all beneficiaries are invited to be present as per the schedule mentioned above with their spouse along with **Photo Identity Card** and this Letter of Invitation with the envelope for security check and record attendance to participate in the draw of lots. **'Draw Procedure' is reproduced in next few pages.**

Yours faithfully,
M K Maity
Deputy Director (Administration)
For Chief Executive Officer

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DRAW PROCEDURE for HYDERABAD-III HOUSING SCHEME

On request of the PMC members & for convenience of large numbers of beneficiaries putting at Hyderabad (151), Secanderbad (20) and in AP State (65), it is decided that draw of lots will be held at Hyderabad Project Office adopting manual method since computerized draw at project office can't be conducted by CGEWHO with its in-house facilities.

INTRODUCTION : There will be equal No(s) of STICKER(s) to be put in TWO Plastic & Transparent Container (i) **First** : Data of **Beneficiary with his/er Car parking choice** (pl see the specimen) (ii) **Second** : **DU/Flat's data** (pl see the specimen). The allotment will be started with allotment of lowest floor Flat/DU to the beneficiaries with disability (PwD) as per CGEWHO RULE-24 & finalized/approved by the Medical Committee constituted for this purpose only. For Hyderabad-III **for 'D' type one allotment has been approved; for 'A' type no allotment has been approved; for type 'B' no allotment has been approved & for type 'C' no allotment has been approved.** The Specimen of the two type **Sticker(s)** have been shown below.

Specimen STICKER of Beneficiary with Car Parking Choice & DU/Flat	
1 st Container or Container No.1	2 nd Container or Container No.2
BENEFICIARY's STICKER with CAR PARKING CHOICE	STICKER WITH DU/FLAT
SL NO : XXX CS REQ.: 01/02/Nil REGN NO : XXXXXXX NAME : XXXXXXXXXX ADDRESS : XXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX	SERIAL NO : XXX SCH NAME : XXXXXXX DU/FLAT DETAILS : TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XX

2. The first Plastic & Transparent Container will have slips having beneficiary's data WITH HIS/HER CAR PARKING CHOICE (as shown above).

3. The second Plastic & Transparent Container will have slips having **DU/Flat's data** (as shown above). The car parking requirement is less than the provisioned; considering the first choice. The specific car parking nos will be allotted at CGEWHO's HEAD OFFICE based on his/her allotted flat; just under his/er block or nearest to the DU/Flat. A Matrix of car parking requirement with type and block of units is given herein under for your ready reference.

MATRIX OF CAR PARKING :: HYDERABAD-III PROJECT

TYPE	DU/FLAT (in Nos)	CAR PARKING (in Nos)		TOTAL (in Nos)	Car Parking_1 (in Nos)	SHORT(-) / EXCESS(+) (in Nos)
		CELLAR	STILTS			
1	2	3a	3b	3=(3a+3b)	4a	♣ 6=(3-4a)
A (One Block)	20	0	8	8	2	6
B (One Block)	108	21	40	61	81	-20
C (One Block)	108	60	58	118	81	37
D (Two Block)	144	66	68	134	119	15
TOTAL	380	145	175	320	283	38
♣ Since, the demand is less than the total car parking provisioned; allotment of one car parking for beneficiaries who opted for it is confirmed. But, allotment of specific parking no will be done at CGEWHO's HO. Allotment of 2 nd car parking will be made afterwards depending upon the availability of vacant car parking & priority established in draw of lots. The data is varying since car parking requirement is still being received by us.						

4. Since, the demand for first CAR PARKING is less than provisioned in the project; first car parking allotment is confirmed who has opted for at least one car parking. However, the allotment of specific Parking No will be done at CGEWHO's Head Office, considering beneficiary's priority (established in the draw of lots) and LOCATION OF BLOCK (of allotted flat) in order to keep the satisfaction and convenience level optimum for the beneficiary.

STEP-I : ALLOTTMENT OF RESERVED DU/FLAT FOR PWD (Persons with Disability) IN THE LOWEST FLOOR TO THE ELIGIBLE BENEFICIARY/IE(s) WITH CAR PARKING ALLOTTMENT : MULTIPLE DU/FLAT(s) IN LOWEST FLOOR Vs ONE ELIGIBLE BENEFICIARY/IE(s) AS PER DECISION OF MEDICAL COMMITTEE.

It is proposed to put pre-printed, identical size STICKER(s) duly stapled from one side bearing beneficiary's data like Regn No., Name, & Address & Car Parking Choice (as shown above) who are eligible for allotment of lowest floor under PwD (Person with disability::Handicapped) quota as per Rule-24 of CGEWHO Rules and as approved by Medical Committee in a Container No.1 with lid.

2. Similarly, second container will have pre-printed, identical size STICKER(s) (as shown above) bearing details of all lowest floor DU/Flat details with Type, Block, Floor, Unit No duly stapled from one side available in a particular type. Both Containers will be shuffled/mixed from outside then hand picking of one STICKER randomly from each container by one of the beneficiary him/her self, in attendance, which will make the allotment of DU/Flat.

3. On de-sealing (stapler-pin) of the STICKER, beneficiary's details with its car parking Choice & DU/Flat to be allotted under reserved quota will be known and will declared to all beneficiaries present. These stickers will be pasted in the RESULT SHEET in the column made one for beneficiary, second for allotted DU/Flat alongside. It will be followed at the beginning of each type draw for allotment of lowest floor DU/Flats to eligible beneficiary as decided by the MC (Medical Committee), if applicable.

A statement of type-wise DU/Flats in lowest floor and reservation for PwD (Person with disability) is given below.

Type	Total DUs (in No)	DUs in Lowest & Other Floor (in No)	DUs under Reservation (in No)
A (1 BHK)	020	04 (First Floor) & 16 (in Upper Floors)	1 (First Floor) – Not Applicable
B (2 BHK)	108	12 (First Floor) & 96 (in Upper Floors)	1 (First Floor) – Not Applicable
C (3 BHK)	108	12 (First Floor) & 96 (in Upper Floors)	1 (First Floor) – Not Applicable
D (4 BHK)	144	16 (First Floor) & 128 (in Upper Floors)	1 (First Floor) – APPLICABLE

STEP-II : ALLOTTMENT OF DU/FLATS TO THE RESIDUAL BENEFICIARY(S) : MULTIPLE DU/FLAT(S) Vs MULTIPLE BENEFICIARY(S) with 1st CAR PARKING ALLOTTMENT

Now, Container No.1 will be added with stapled STICKER(s) of the beneficiaries except one to PWD (Person with disability) beneficiary whose draw has been finished in Step-I. Container No.2 will be added with stapled STICKER(s) of other floor(s) of the same type for draw of lots to the rest of beneficiaries.

2. All the containers first with beneficiary's data with car parking choice, second with DU/Flat's details will be shuffled/mixed from outside before picking of one from container no.1 then other from container no.2 with stapled STICKER(s) with DU/Flat's data will make the allotment to the respective beneficiary. The shuffling and picking one sticker from container no.1 and 2 will be done by any one beneficiary him/herself, in attendance. Beneficiaries will be called in order of their attendance recorded in the attendance register, kept for the purpose of draw. The beneficiary may be requested to make more than one allotment which will be worked out and depend on ratio of No(s) of allottee(s)/No(s) of beneficiary or its Rep. are in attendance on the particular session.

For example; Beneficiaries for type 'D' is 144 and suppose, beneficiary or its Rep. in attendance till the commencement of draw is 50; then each of beneficiary or its Rep. will make allotment of 3 flats/DUs {144/50 - rounded off to next higher digit} in a row depending on his/her attendance recorded in the Register, Kept for purpose of draw.

3. On de-sealing (stapler-pin) of the STICKER No.1, DETAIL OF BENEFICIARY with car parking choice and from STICKER No.2 DU/FLAT ALLOTTED will be known and disclosed to audience (present members or its Rep.) and to be pasted on the Result Sheet (as shown in next page as Annexure-I). The process will be repeated till the picking or lifting of all STICKER(s) are not completed from the two containers which will exactly match at the end. Each beneficiary will be allotted the corresponding DU/Flat in the Result Sheet at Annexure-I. The result sheet will be signed by all the Draw Committee Members and the drawee member-beneficiary of the STICKER(s) for the picked up STICKER(s) for allotment.

4. The same process will be similar for all four types as per schedule given below. All activities will be done in front of present beneficiaries and committee members, constituted for conducting the draw. The allotment committee may bring minor changes in the draw procedure as stated, if required, at any point of time and authorized to take help of any member-beneficiary in attendance for conducting the draw in smooth, transparent and independent manner. The Draw has been planned to be conducted in two days in Pre-lunch and Post-lunch session as detailed below :

Type	Total DUs (in No)	Day & Session	Remarks
D (4 BHK)	144	Pre-lunch Session of 1 st Day Draw will commence at 10:00 Hours	Parking draw is not required to be done since demand is less than actually provisioned; considering the one car parking for each beneficiary. The allotment of specific Parking No will be done at CGEWHO's Head Office considering beneficiary's seniority (in the draw of lots) and LOCATION OF BLOCK (of allotted flat) in order to keep the satisfaction level optimum for convenience of beneficiary. {May refer to Matrix of Car Parking at Page No.2}.
C (3 BHK)	108	Post-lunch Session of 1 st Day Draw will commence after 14:00 Hours	
B (2 BHK)	108	Pre-lunch Session of 2 nd Day Draw will commence at 10:00 Hours	
A (1 BHK)	020		

ALLOTMENT OF SPECIFIC CAR PARKING : Since, the demand for first CAR PARKING is less than actually provisioned; first car parking allotment will be made to the beneficiary who has opted for at least one car parking. The allotment of specific Parking No will be done at **CGEWHO's Head Office**, considering beneficiary's seniority (in the draw of lots) and LOCATION OF BLOCK (of allotted flat) in order to keep the satisfaction level of allotment optimum for convenience of beneficiary. **Allotment Second Parking will be done subsequently on later date(s) at CGEWHO's Head Office only** considering beneficiary's seniority (in the draw of lots) and LOCATION OF BLOCK (of allotted flat).

RESULT SHEET FOR HYDERABAD-III HOUSING SCHEME

Annexure-I/Page :

SL	BENEFICIARY's STICKER with CAR PARKING CHOICE		STICKER WITH DU/FLAT
1	SL NO : XXX CS REQ. : XXX REGN NO : XXXXXXX NAME : XXXXXXXXXXXX ADDRESS : XXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX		SERIAL NO : XXX SCH NAME : XXXXXXX DU/FLAT DETAILS : TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XX
	Signature of Drawee of STICKER	And	Name / Regn No.
2	SL NO : XXX CS REQ. : XXX REGN NO : XXXXXXX NAME : XXXXXXXXXXXX ADDRESS : XXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX		SERIAL NO : XXX SCH NAME : XXXXXXX DU/FLAT DETAILS : TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XX
	Signature of Drawee of STICKER	And	Name / Regn No.
3	SL NO : XXX CS REQ. : XXX REGN NO : XXXXXXX NAME : XXXXXXXXXXXX ADDRESS : XXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX		SERIAL NO : XXX SCH NAME : XXXXXXX DU/FLAT DETAILS : TYPE : XXX BLOCK : XXX FLOOR : XXX UNIT NO : XX
	Signature of Drawee of STICKER	And	Name / Regn No.
<p align="center">PO/Allotment Committee Member/Allotment Comm. Member/Allotment Comm.</p> <p align="center">Member/Allotment Comm. Member/Allotment Comm. Member/Allotment Comm.</p>			

Attendance Register

Type of Flat/DU :

Date :

Page :

Sl	NAME OF BENEFICIARY/Rep.	Regn No	Signature	Time
1				
2				
3				
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